



## Piney Creek Recreational Amenities, Rules and Guidelines

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**Piney Creek Recreational Association, Inc.**

**5800 S. Joplin Way**

**Centennial, CO 80015**

**303.699.8069**

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## Facility Description & Association Information

In the tradition of fine recreation centers, comes recreational excellence in an enviable setting at the threshold of the Rockies - Welcome to the Piney Creek Recreation Center.

Designed for healthy, active lifestyles, the Piney Creek Recreation Center, with its ample amenities, is an excellent recreational facility that families within the Piney Creek Recreational Association community can thoroughly enjoy together.

Boasting a magnificent view from its commanding location, the Piney Creek Recreation Center offers a variety of recreational activities from swimming in the competition-sized pool, to the tiebreaking pace of a tennis match on one of the championship lighted courts. For the children, two playground facilities with colorful and exciting play structures are available in the east and west parks. The clubhouse offers a large multipurpose room and kitchen facilities for adult use. A 10-acre park is available for passive recreational activities, and there are open green-space areas for softball, soccer, frisbee, etc. Residents can also enjoy the view and ambiance of a large pond and waterfall features in the east park.

Expert tennis instruction is available for all levels of players, from beginners on up, in private and group lessons. Tennis lessons, tournaments and leagues are available for sign up through the tennis committee or through the tennis program provider.

Swimming instruction is available for all ages and skill levels as well. And, of course, competitions are promoted to test your skills and heighten your enjoyment of these popular sports. The Piney Creek "Heat" Swim Team encourages the children of Piney Creek to develop and improve their swimming skills while recognizing individual achievements, efforts, and contributions to team goals.

The facilities provided by the Association are available to all members of Piney Creek Recreational Association. As members, we all share an equal responsibility in preserving and maintaining our recreational amenities. Proper use and care of the facilities by the membership will ensure continued enjoyment for all. The Guidelines in this booklet have been adopted not only to better acquaint the membership with the facilities, but also with the privileges and responsibilities of membership in the association.

Come and enjoy your Piney Creek Recreation Center - recreation and leisure at its best!

Sincerely yours,

*The Piney Creek Recreational Association Board of Directors*



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## Swimming Pool Rules and Information

### Pool Hours

- Historically, the pool opens on the Saturday of Memorial Day weekend and operates daily through Labor Day. The pool is typically open daily for general use from 11 AM to 8PM with longer hours on the weekends, and delayed opening when swim meets are hosted.
- The days and hours of operation for the pool are set annually by the Recreational Association Board of Directors. The board strives to maximize the hours the pool is available for general use while making accommodations for the swim team, seasonal changes in the number of swimmers, school schedules, and operating with the budget.
- PLEASE SEE THE CHRONICLE NEWSLETTER, PINEY CREEK WEB SITE, OR POSTED NOTICES FOR SPECIFIC DAYS AND HOURS OF OPERATION.

### General Rules

- Recreational association keycards are required for admission to the pools. Cards must be used for entry or shown upon request at any time by a staff member.
- Proper swim attire is required. *Swim suits only*. Swimmers need to supply their own towels and swim wear. Swimmers who are not toilet-trained must wear swimmer diapers.
- All swimmers should shower before entering the pool.
- Flotation devices, inner tubes, beach and foam balls may be used at the discretion of the head lifeguard or management. No tennis balls are permitted at any time.
- Children ages 12 and under must be accompanied by an adult or other responsible party of at least 14 years of age while in the pool area.
- The toddler wading pool is for children ages 5 and under, and each child **must** be accompanied by a responsible party over the age of 14.
- Glass containers are not allowed within the pool fence.
- Pets, with the exception of service animals, are not permitted inside the pool fence or within 10' outside of the pool fence perimeter. Pets may not be tethered to the fence or in any area around the recreational property.
- The lifeguard staff and management are NOT responsible for any loss of or theft of personal belongings.
- Members may bring guests to the pool. Guests are limited to 5 per resident, per day.

### Pool Reservations/Pool Parties

- The pool cannot be reserved during normal operating hours, unless approved in advance by the Board of Directors, as the pool is open to all recreational association members.
- Reserving the pool and pool deck for a private party follows the same process as reserving the clubhouse. A reservation must be made through the Community Manager, and a Facility Use Agreement with a security deposit must be completed.
- Lifeguards must be hired at homeowner expense and must be present during the entire time of the reservation. Please be advised that one lifeguard is required per every 20 attendees, regardless of whether or not they are planning to swim. The hourly expense per lifeguard is set annually by the pool management



company. Arrangements and payment for lifeguards will be made in advance through the Community Manager.

- Cancellations must be made at least 24 hours in advance. Cancellations made with less than 24 hours-notice will result in the forfeiture of payment for one hour of time, for each lifeguard scheduled to work the event. Cancellations made with less than 2 hours-notice, as well as no call no shows, will result in forfeiture of the entire payment.
- It is not necessary to reserve the clubhouse for pool parties. However, another group may be using the clubhouse and the pool party guests must not cause a disruption to clubhouse activities and must not create excessive noise in the showers and restrooms.
- Pool parties must end by 11 PM.

#### **Pool Standards of Conduct**

- All tobacco products, alcoholic beverages, marijuana products, and vapor cigarettes are prohibited within the pool fence perimeter.
- Foul or abusive language is prohibited at all times, and may result in expulsion from the pool area at the discretion of the head lifeguard or management.
- Hanging on lane lines / dividers or diving boards is prohibited.
- Running, shoving, roughhousing, rowdiness or dunking is not permitted. Swimmers will not be allowed to run and jump into the pool, jump in backwards, “spin” or do flips from the edge of the pool. Standing or kneeling on kickboards is not allowed.

#### **Diving Board Use**

- Swimming is not permitted in the diving area when the board is in use.
- Only one person at a time is allowed on the diving board or on the ladders.
- Only one bounce on the board is permitted at a time. Divers must dive straight off the board and swim to the nearest ladder to exit the pool. Exiting under the board is prohibited.

#### **Safety Regulations**

- A 15-minute safety check will occur every two hours at the discretion of the head lifeguard. The frequency of such safety checks may be increased, if determined appropriate by the head lifeguard.
- Swimmers may not be in the pool during the safety check.
- Non-swimmers or weak swimmers must stay at the shallow end of the pool. The lifeguards reserve the right to require any swimmer they deem to be a weak swimmer to remain in the shallow end of the pool. The lifeguards also reserve the right to require swimmers to pass a swim test, if there is any question of a swimmer’s abilities.
- The pool will be cleared for 30 minutes at the first sound of thunder or first sight of lightning. The pool will reopen if there has been no thunder or lightning for 30 consecutive minutes.
- The Pool may be closed when the air temperature is 60°F or below.
- Starting blocks can only be used during scheduled swim team practices or events and only under the supervision of the swim team coaches.

CONDUCT THAT ADVERSELY AFFECTS THE SAFETY, COMFORT OR ENJOYMENT OF THE FACILITIES BY OTHER



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PATRONS IS PROHIBITED.

ANY LIFEGUARD OR STAFF MEMBER ON DUTY HAS THE RIGHT TO REMOVE ANYONE FROM THE POOL AREA AT HIS OR HER SOLE DISCRETION. ANY PERSON WHO DOES NOT COMPLY WITH THE DIRECTION OF THE GUARDS OR STAFF, WHETHER OR NOT THEY ARE VIOLATING A SPECIFIC RULE, MAY BE REMOVED FROM THE POOL AREA AT THE LIFEGUARD OR MANAGEMENT'S SOLE DISCRETION.

ADDITIONAL RULES AND REGULATIONS OR GUEST FEES MAY BE IMPLEMENTED WITHOUT PRIOR NOTICE AT THE DISCRETION OF THE PINEY CREEK RECREATIONAL ASSOCIATION. SUCH RULES WILL BE POSTED WITHIN A REASONABLE TIME FRAME UPON ADOPTION.



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## Tennis Court Rules and Information

Piney Creek is a very active tennis community. There are eight (8) tennis courts, six (6) of them lighted. The Piney Creek Recreational Association hires a tennis management company to manage the tennis facilities and tennis programs. Homeowners may coordinate their own private lessons with their own instructor. The instructor will be a guest of the resident.

### Operating Hours and Access

- Gates will be locked from 10 pm to 6 am, and may be locked when there is snow on the courts.
- Tennis court gates are to remain locked at all times.
- Members must use their Piney Creek key card for access. Key cards may be obtained from the Community Manager at the clubhouse office.
- Lighted courts will be open until 10:00 p.m., seven days a week. Lights are automatically turned off at 10 PM.

### Reservation Procedures

- Reservations are made online at [www.pineycreek.org](http://www.pineycreek.org). Members must be registered on the website and must login to make reservations.
- Courts may be reserved in half-hour increments, made on the hour or half-hour.
- Members may reserve one court per day not to exceed two (2) hours
- Non-reserved court time is on a first come first play basis.
- Anyone 15 minutes late for their reservation time will lose their reservation time to anyone who may be waiting to play.
- Scheduled tennis programs, including USTA and CTA matches, have priority over open play.

### Rules for Use

- All children under 12 must be accompanied by an adult resident.
- All guests must be accompanied by an adult Piney Creek resident.
- Lessons are allowed for Piney Creek residents only.
- Tennis shoes only are permitted on the playing surface.
- Food and beverages (other than drinking water) are prohibited in court areas.
- Nets or screens should not be adjusted by players. If the net does not appear to be regulation height, please notify the Community Manager.
- Courts may be used for tennis only. Bicycles, tricycles, skateboards, rollerblades, soccer balls, etc., are strictly prohibited.
- Pets, with the exception of service animals, are not allowed in the court area.
- Chairs may not be placed in the court area.
- Glass or other breakable containers are not permitted in the court area.
- All tobacco products, alcoholic beverages, marijuana products, and vapor cigarettes are prohibited in the court area.



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- Foul or abusive language is prohibited at all times.
  - The use of snow shovels to clear the courts is prohibited because of the potential for damage to the courts.
  - Court number four (4) is reserved for the tennis pro during operational hours (dawn - 10:00 p.m.).
  - The staff is not responsible for any loss or theft of personal belongings.

SUGGESTIONS OR COMMENTS SHOULD BE DIRECTED TO THE COMMUNITY MANAGER FOR ASSISTANCE.

CONDUCT THAT ADVERSELY AFFECTS THE SAFETY, COMFORT OR ENJOYMENT OF THE FACILITIES BY OTHER PATRONS IS PROHIBITED.

ANY TENNIS INSTRUCTOR, COMMITTEE MEMBER, BOARD MEMBER OR STAFF MEMBER ON DUTY HAS THE RIGHT TO REMOVE ANYONE FROM THE COURTS AT HIS OR HER SOLE DISCRETION. ANY PERSON WHO DOES NOT COMPLY WITH THE DIRECTION FROM THOSE NOTED ABOVE, WHETHER OR NOT THEY ARE VIOLATING A SPECIFIC RULE, MAY BE REMOVED FROM THE COURTS AT THE ASSOCIATION REPRESENTATIVE'S SOLE DISCRETION.

ADDITIONAL RULES AND REGULATIONS OR GUEST FEES MAY BE IMPLEMENTED WITHOUT PRIOR NOTICE AT THE DISCRETION OF THE PINEY CREEK RECREATIONAL ASSOCIATION. SUCH RULES WILL BE POSTED WITHIN A REASONABLE TIME FRAME UPON ADOPTION.



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## Clubhouse Reservation Procedure

The Piney Creek clubhouse is a very active component of the Piney Creek community. It is approximately 1,332 square feet and used by Piney Creek youth groups, recreation groups, local government agencies, the Piney Creek Board of Directors, Piney Creek committees and of course by the residents.

The following guidelines are intended to help members understand the clubhouse reservation procedure and some of the more important rules and regulations.

### Clubhouse Reservation Procedure

1. The clubhouse is available for use by members in good standing of the Piney Creek Recreational Association, Inc. It is available for private parties, banquets, luncheons and meetings. Use of the clubhouse for commercial purposes is strictly prohibited.
2. Reservations are made on a first come first served basis. Reservations for the clubhouse may be made not less than five (5) days in advance of the activity and not more than forty-five (45) days in advance. Be advised that groups such the Board of Directors, Piney Creek committees and local government agencies or other groups as determined by the board are not subject to the 5 day/45 day limitation and often schedule their meeting dates up to a year in advance. Members are encouraged to plan well in advance and call the Community Manager at 303-699-8069 or email at [mgr@pineycreek.org](mailto:mgr@pineycreek.org) to discuss future availability of the facility.
3. Persons desiring to serve any alcoholic beverage at their private event in the Piney Creek clubhouse are required either to provide proof of host liquor liability insurance in an amount not less than \$1,000,000.00 (one million dollars) or to not serve alcohol. This stipulation is formalized within the Facility Use Agreement / License, Release and Indemnification Agreement that must be initialed and signed by all persons wishing to use the clubhouse.
4. Procedures for making a clubhouse reservation:
  - a. All reservations are made by phone or email. If you are contacting the clubhouse office on the 45th day before your desired date be sure to call or email as close to 8:00 a.m. (but not before 8:00 a.m.) as possible, and if there is no answer, leave a message on voicemail. Email requests should be sent to [mgr@pineycreek.org](mailto:mgr@pineycreek.org) . Messages are date and time stamped and the first person to call or email after 8:00 a.m. will secure the reservation. The Community Manager will contact you as soon as possible to let you know if the reservation has been secured. The legal owner(s) of the home and/or head of household must make reservations. Reservations may not be made by dependents.
  - b. The member's name will be placed on the reservation calendar if the desired date is available. No waiting list is maintained. A confirmation of the request will be mailed or emailed to the Member if requested.
  - c. At least five (5) business days before the reservation, an appointment should be made with the Community Manager to complete the Facility Use Agreement for the reservation date and a security/damage deposit must be provided. Checks must be made payable to the Piney Creek Recreational Association. Credit cards are not accepted as form of payment for deposit.
  - d. At that time, the Member will be given instructions as to how to access the facility, usually by Member Access Card.





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## Clubhouse Rules

### Availability

- Clubhouse hours are generally 8:00 a.m. to 11:00 p.m., with closing hours extended on Friday and Saturday to midnight.
- The clubhouse may not be used for overnight events.

### General Guidelines & Information

- The Piney Creek Recreational Association member making the reservation must be present at all times during the reservation period.
- Children are welcome at any event; however, children under 18 years of age may not be left unattended in the clubhouse at any time.
- The gas log fireplace may be used in season. Please request instruction at the time of your reservation if you are interested in using the fireplace.
- All groups must supply their own kitchen utensils (flatware, glassware, plates, napkins, bowls, etc.) and cleaning supplies including garbage bags.
- All decorations must be removed and properly disposed of at the conclusion of the event. Please do not leave tape or tape residue on windows, doors, blinds, or wood finishes. All costs incurred to remove escaped balloons, items on the sound panel, adhesive residue, etc. will be deducted from the security deposit.
- **DO NOT PUT ADHESIVE TAPE ON THE COPPER ABOVE THE FIREPLACE OR KITCHEN PASS THROUGH. PLEASE BE AWARE THAT YOU WILL BE CHARGED A PROFESSIONAL CLEANING/POLISHING FEE IF TAPE IS USED ON ANY OF THE COPPER FINISH. THIS FEE WILL BE ASSESSED FROM YOUR SECURITY DEPOSIT**
- All equipment and supplies must be removed at the end of the activity. The clubhouse will not store or hold anything after an event. *Please remember that it is likely that another group will be using the clubhouse either the same day or the day after your event.*
- As a courtesy to neighbors living nearby the clubhouse, music and noise must be kept to reasonable levels.
- NO PETS, with the exception of service animals, are permitted in the clubhouse.
- Valuables / lost items - The Association cannot be responsible for any items left in the clubhouse. Please do not leave any valuables unattended in the clubhouse or in vehicles while parked on the property.

### Alcoholic Beverages

- Persons desiring to serve any alcoholic beverage at their private event in the Piney Creek clubhouse are required either to provide proof of host liquor liability insurance in an amount not less than \$1,000,000.00 (one million dollars) or to not serve alcohol. This stipulation is formalized within the Facility Use Agreement / License, Release and Indemnification Agreement that must be initialed and signed by all persons wishing to use the clubhouse
- No alcohol may be served to any guest who is under the age of twenty-one (21) or who appears to be intoxicated.
- The sale of alcoholic beverages is prohibited.



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## Cleanup

- Floors – the renter is responsible for sweeping, mopping and/or wiping up any spills, food, or tracked in debris on any floor surface. This includes carpet, tile flooring, kitchen flooring, and bathroom flooring. All carpets must be vacuumed. A vacuum cleaner is provided by the Association.
- Surfaces - the renter is responsible for wiping down all surfaces such as counter tops, chairs and tables. Piney Creek does NOT supply cleaning equipment or supplies. Please bring your own to use.
- Trash removal – the renter is responsible for taking out any trash from the event. A dumpster is located outside of the clubhouse, on the driveway nearest to S. Joplin Way. Piney Creek Recreational Association does NOT supply the trash bags. Please bring your own to use.
- Kitchen – the kitchen area must be cleaned, including counters, sink, stove (cooktop & oven, if used), microwave oven, refrigerator and floor.
- Storage of equipment - any tables, chairs or equipment used from the storage room must be returned to the room in the same neat and orderly fashion as you found them to avoid a maintenance service fee.
- **DAMAGED OR MISSING FURNITURE WILL BE CHARGED IN ACCORDANCE OF COST OF REPAIR OR REPLACEMENT. THESE FEES WILL BE ASSESSED FROM YOUR SECURITY DEPOSIT.**

## Facility Safety Requirements

- Pool use - It is strictly prohibited for anyone to go out onto the pool deck when the pool is closed for the season. During pool season, renter and his/her guests or invitees are not allowed to use the pool deck **at any time** unless the renter has made prior arrangements to hire at least one lifeguard through the pool management company. For safety and liability reasons, the pool deck may not be used (even if renter and guests are not swimming) without a lifeguard from the pool management company being present. This rule is directed by the Arapahoe County Sheriff and Cunningham Fire Department.
- All tobacco products, marijuana products, and vapor cigarettes are prohibited inside the clubhouse and outside within 25 feet of the entrance doors. Cigarette butts must not be left anywhere in the landscaped beds or parking areas outside of the facility.
- Emergency exit doors (glass clubhouse/pool doors) – **THESE DOORS ARE FOR EMERGENCY USE ONLY!** Please **DO NOT USE** these doors as access to the pool area unless it is indeed an emergency. If attempted the alarm will be engaged and continue to sound until disengaged by management or the association's security provider. **EXCEPT FOR A TRUE EMERGENCY YOU WILL BE ASSESSED A FEE FOR THE SERVICE CALL TO DISENGAGE THE ALARM. THIS FEE WILL BE ASSESSED FROM YOUR SECURITY DEPOSIT.**

*Violation of any of the above rules could result in clubhouse use privileges being revoked, as well as fines and assessment of costs, as determined by the Board of Directors of the Piney Creek Recreational Association, Inc.*



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## General Information

### Account Status

- Homeowners must be current on their Recreation assessments in order to use the facilities.

### Key Cards

- All residents must obtain a key card to be able to access and use the Piney Creek Recreational Association facilities.
- Homeowners (Adults only) may pick up key cards from the Clubhouse.
- If a card is lost, stolen or damaged, the replacement fee is \$25.00.

### Lost and Found

- Lost and found articles will be kept at the clubhouse for one week. We will do our best to secure these items, but will not be held responsible for their loss.

### Park Areas and Bike Paths

- All park users' trash must be placed in receptacles.
- No motorized bikes or vehicles are allowed in park area or on bike paths.
- Any broken or damaged equipment (playground equipment, sprinkler heads, trees, etc.) should be reported to the Community Manager.
- All bicycles, when left unattended, should be placed in the bike racks located between the clubhouse and tennis courts or the rack located next to the playground.
- The open green areas are intended for general play and recreation use and may not be reserved for any recurring activity or any event, other than those community events sponsored by the association.
- No camping, cooking or overnight sleeping is allowed in the park areas.

### Parking

- Parking in front of fire hydrants or in fire lanes or other marked "No Parking" areas is not allowed. Vehicles parked in these areas are subject to immediate towing at the vehicle owner's expense.
- Commercial vehicles, campers, trailers, boats, may not be parked in the parking areas.

### Pets

- Pets, except for service animals, are not allowed inside of the clubhouse, on the swimming pool deck, or tennis courts
- While on Piney Creek Recreation Park property, all pets must be accompanied by and under complete control of a resident by means of a leash.
- All pet waste must be cleaned up, to prevent unsanitary conditions.

### Playgrounds

- The playground equipment is designed to be used by young children only.
- All children under 7 years of age must be accompanied by an adult.
- Use of the playground equipment is at your own risk.



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- No pets, except for service animals, are allowed in the tot lot areas.

**Pond, Waterfall and Overlook deck**

- The pond is for visual aesthetic purposes only, not for any type of recreational use or aquatic activity.
- All children must be accompanied by an adult while on the overlook deck on the south side of the pond or anywhere on the perimeter of the water feature.
- Swimming or wading in the pond is strictly prohibited.
- Fishing is not allowed.
- Boating or floating devices on the pond is not allowed.
- Ice on the pond is unsafe; no skating or walking on the pond ice is allowed.
- Games, play or roughhousing is not permitted on the overlook or near the pond's shoreline or waterfall areas.

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